

NOTICE OF 8th EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that 8th Extra Ordinary General Meeting of the Shareholders of Alfalah Insurance Company Limited (the “Company”) will be held on Monday, August 15, 2022 at 11:00 a.m. at the registered office of the Company located at 5-Saint Mary Park, Gulberg III, Lahore to transact the following business:

ORDINARY BUSINESS:

1. To confirm the minutes of the 16th Annual General Meeting held on March 31, 2022 at Lahore.
2. To elect seven (7) directors of the Company, as fixed by the Board under section 159(1) of the Companies Act 2017 through a Board resolution passed in 74th Board meeting held on 26th April 2022, for a period of three years commencing from August 15, 2022.

Name of the retiring directors are as follows:

- 1) H. H. Sheikh Nahayan Mabarak Al Nahayan
- 2) H. E. Sheikh Saif Bin Mohammad Bin Butti Al Hamid
- 3) Mr. Khalid Mana Saeed Al Otaiba
- 4) Mr. Tanveer Awan
- 5) Mr. Atif Bajwa
- 6) Ms. Anjum Hai
- 7) Mr. Abdul Haye

All retiring directors shall be eligible to offer themselves for re-election.

3. To transact any other business with the permission of the Chair.

Date: July 13, 2022
Lahore

By order of the Board
Adnan Waheed
Company Secretary

Notes

- 1) Any member who seeks to contest an election to the office of director shall, whether he/she is a retiring director or otherwise, file the following with the Company Secretary at the registered office of the Company 5-Saint Mary Park, Gulberg III, Lahore not later than fourteen (14) days before the date of the above said meeting.
 - i. An intention to offer himself/herself for election of directors in terms of section 159(3) of the Companies Act, 2017.
 - ii. A declaration that he is aware of duties of and powers under the relevant laws, Memorandum & Articles of Association of the Company together with the consent on Form 28.
 - iii. Information/affidavit on Annexure A, B, C and AML undertaking under the Insurance Companies Sound and Prudent Management Regulations 2012 notified by the Securities and Exchange Commission of Pakistan.
 - iv. The necessary documentation as mentioned in clause (i), (ii), and (iii) can be obtained from Registered Office of the Company.
- 2) Representation of independent non-executive directors including those representing minority interests on the Board of directors of the Company is not mandatory but encouraged.
- 3) A member entitled to attend and vote at the General Meeting is entitled to appoint another member as a proxy to attend and vote instead of him/her.
- 4) Every proxy shall be appointed in writing under the hand of the appointer or by an agent duly authorized under a Power of Attorney or if such appointer is a company or corporation under the Common Seal of the company or corporation or the hand of its Attorney who may be the appointer.
- 5) The instrument of proxy in order to be effective must reach the Company's registered address at 5-Saint Mary Park, Gulberg III, Lahore, not less than 48 hours before the time for holding of the Meeting.
- 6) In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.
- 7) The signature on the instrument of proxy must conform to the specimen signature recorded with the Company.

- 8) The proxy shall produce his/her original NIC or original passport at the time of the Meeting.
- 9) Shareholders are requested to notify change in their address, if any, to the Company Secretary.
- 10) SECP vide SRO No. 787(I)2014 dated 8th September, 2014 has allowed companies to circulate the audited financial statements and notice of Annual General Meeting to shareholders through their email address subject to their written consent. Desiring shareholders are requested to provide their complete email address through a duly signed letter along with copy of valid CNIC or passport. Shareholders are also required to notify immediately any change in email address in writing to the Company Secretary.